

ALUMNI POLICY

PREFACE

Naipunnya School of Management, Cherthala (**NSMC**), a project of the Archdiocese of Ernakulam-Angamaly, was established in 2003 under the visionary leadership of His Excellency Mar Thomas Chakkiath. Naipunnya affiliated to the University of Kerala in 2005. Within a decade of its establishment, Naipunnya became synonymous with academic and professional excellence. In 2023, Naipunnya College achieved a significant milestone by being accredited with an A grade by the National Assessment and Accreditation Council (NAAC). This recognition underscores our commitment to academic excellence and continuous improvement. In 2024, the college further strengthened its credentials by receiving approval from the All-India Council for Technical Education (AICTE). Additionally, Naipunnya College is recognized under Section 2(f) of the University Grants Commission (UGC) Act of 1956, affirming our adherence to the highest educational standards. Alumni are an essential part of the Naipunnya family, and their ongoing engagement, support, and connection are crucial to the institution's growth and success. This manual is designed to ensure that alumni feel appreciated and informed, and that their interactions with the college are governed by clear and fair policies. We view the relationship between Naipunnya School of Management and its alumni as a lifelong partnership. This policy manual reflects our commitment to nurturing and cherishing this relationship, ensuring that our alumni remain an integral part of our college community.





CONTENT

1. SCOPE
2. NAIPUNNYA ALUMNI ASSOCIATION
3. ALUMNI ASSOCIATION EXECUTIVE COMMITTEE
4. DUTIES OF EXECUTIVE COMMITTEE
5. MEMBERS OF ALUMNI ASSOCIATION
6. POLICY REVIEW

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1. SCOPE

The scope of an alumni association in a college encompasses a wide range of activities and functions aimed at fostering a strong, supportive, and engaged alumni community.

2. NAIPUNNYA ALUMNI ASSOCIATION

The alumni play a significant role in the functioning and success of any academic institution by supporting developmental activities and being role models for the promising students of the upcoming batches. To capture the indomitable force of the alumni and to strengthen the bond between the alumni and the alma mater, the Alumni Cell has been established by institution. The Alumni Cell has been working since 2022 and the formal Association of Naipunya School of Management has been registered under Travancore-Cochin Act.

The Alumni Cell has been established for participation and contribution in the general development of the institution.

Objectives

The various objectives of this Alumni Cell are herein after mentioned;

- a) To provide a forum to establish a link between the alumni, faculty, staff and students of the college and to help interaction between past and present students, through guest talks and get togethers.
- b) To contribute towards the welfare of the alumni
- c) To keep the alumni abreast of the various developments of the college.
- d) To gain assistance in generating employment and internship opportunities for students and Alumni members.
- e) To support the institution in various academic, co-curricular and social activities.
- f) To organize conferences/seminars/workshops, with the support of Alumni to upgrade knowledge of students as well as for giving practical exposure for their career Advancement.





- g) To provide a platform to alumni for connecting and contributing towards their alma mater
- h) To help college for effective liaison with the industry.

3. ALUMNI CELL EXECUTIVE COMMITTEE

The Executive Committee shall consist of;

- a) President/ Chairman / Chair Person (Elected)
- b) Vice President (Elected)
- c) General secretary (Elected)
- d) Treasurer (Representative from Account Section)
- e) Advisor (Teacher)
- f) 5-8 members (Elected)

4. DUTIES OF THE EXECUTIVE COMMITTEE

- a) To manage the day-to-day activities of the Association.
- b) To prescribe detailed guidelines /rules and regulations for carrying out various activities.
- c) To ensure continuous communication among members.
- d) To maintain the accounts of the Association as well as audit the accounts
- e) To conduct annual Alumni meetings and elections
- f) The term of office of the elected members of the Executive Committee shall be for a period of three years. However, they may be re-elected if need be.

5. MEMBERS OF ALUMNI ASSOCIATION

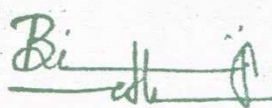
- a) All individuals who have passed out of Naipunnaya School of Management are eligible to become a member. However, all the eligible individuals need to register to the Alumni Association to become a member and also to receive the communication of the future events planned.

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- b) The Executive Committee shall have the freedom to co-opt members from time to time for the efficient functioning of the Association.
 - c) All Life Members shall have the right to vote or be a candidate for any elected post.

6. POLICY REVIEW

This policy shall be reviewed annually and may be amended as and when required to retain its contemporary relevance. Any stakeholder of the institution may submit proposal for the improvement of policy to the IQAC. The proposed changes shall be reviewed by IQAC and, if found suitable, shall be forwarded to the higher authorities for consideration.

Person in charge: 1) Principal 2) IQAC Coordinator



Dr. BIJI P. THOMAS
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524